Academic Calendar Working Group Charge

January 31, 2023

Charge:

* Review best practices for developing a five-year perpetual academic calendar that includes analyses of peer institutions in the state
* Propose options for a five-year perpetual academic calendar to begin in 2024-25
* In accordance with CBA Article 34, present a proposal of those options for feedback to governance bodies including the Faculty Senate Committee on Academic Affairs (CAA) (required according to the Academic Charter 4.f.iii.b.vi) and the BGSU-Faculty Association.
* Present options to the Provost and Senior Vice President for Academic and Student Affairs and members of the Executive Council

Timeline:

* Options should be presented to the Provost and members of the Executive Council by Friday, March 17

Guidelines:

* The proposed academic calendar should ensure the following:
  + that all instructional contact requirements are met
  + the inclusion of a week-long spring break
* In addition, the committee should consider the following:
  + the feasibility of a sixteen-calendar week semester of classes each fall and spring with an additional week for final exams
  + the inclusion of one or two common times during business hours each week to accommodate student organization meetings, faculty meetings, visiting speakers, etc.

Working Group Membership:

* Sara Bushong, Vice Provost and Dean, co-chair
* Glenn Davis, Vice Provost, co-chair
* Dean
* Associate or Assistant Dean
* Chair/Director
* One full-time faculty member appointed by the Faculty Senate
* One full-time faculty member appointed by the Faculty Association
* Firelands representative
* eCampus representative
* GSS representative
* USG representative
* Registrar